



**Mid-Region Council of Governments
RURAL TRANSPORTATION PLANNING ORGANIZATION (RTPO)
TECHNICAL ADVISORY COMMITTEE (TAC)
Friday, October 17, 2008 9:30 – 11:30 a.m.**

**Mid-Region Council of Governments
809 Copper Ave. NW
Albuquerque, NM 87102**

Karen Mahalick, Chair

Peter Pino, Vice Chair

AGENDA

Call to Order:

The presence of a quorum will be noted.

Introductions

Approval of Agenda

Tab 1 **Action Summary for December 13, 2007 meeting**

PUBLIC COMMENT

Tab 2 **Public Comments**

ANYONE WHO WISHES TO ADDRESS THE RTPO-TAC MUST REGISTER WITH THE CHAIR OF THE COMMITTEE.

ACTION ITEMS

Tab 3 **Election of 2008-2009 Chair and Vice-Chair**

Tab 4 **Recommendation Regarding Federal Transit Administration Grant Applications**

STATUS REPORTS

Tab 5 **Staff Report**

Adjournment

NOTES

Workshop: Rural Transportation Improvement Program Recommendation Process

Friday, November 14, 2008 9 a.m. to Noon

Workshop: State Transportation Improvement Program

Friday, December 5, 2008 9 a.m to Noon

Next Meeting: Friday, December 12, 2008 9:30 a.m. - 11:30 a.m.

Proposed Topic: District Engineer Presentation

Anyone requiring special accommodations is requested to please notify the MRCOG office at 247-1750 at least seven (7) days prior to the meeting.

ACTION SUMMARY



**Mid-Region Council of Governments
RURAL TRANSPORTATION PLANNING ORGANIZATION (RTPO)
TECHNICAL ADVISORY COMMITTEE (TAC)**

**Thursday, December 13, 2007
9:30 a.m. – Noon**

809 Copper Ave. NW, Albuquerque, NM 87102

Karen Mahalick, Chair

Peter Pino, Vice-Chair

ORGANIZATION	PRE-SENT	MEMBER	PRE-SENT	ALTERNATE
City of Belen	X	Andrew DiCamillo , Planning & Zoning Director		Julie Baca, Community Service Director
Village of Bosque Farms	X	Wayne Ake , Mayor		Gayle Jones , Clerk/Administrator
Pueblo of Cochiti		Andy Quintana , Treasurer		Ray Trujillo , Tribal Planner
Village of Cuba		Richard R. Velarde , Mayor		Jason Griego , Police Chief Vandora P. Casados , Village Clerk
Town of Edgewood		Karen Mahalick , Clerk/Treasure, <i>Chair</i>		Howard Calkins , Mayor
Village of Encino		Vacant		John G. Phillips III , Mayor Juanita Barnes , Clerk/Treasurer
Town of Estancia		Vacant		Vacant
Pueblo of Isleta		Simon Shima , Chief Tribal Planner		Vacant
Pueblo of Jemez		James R. Madalena , Governor	X	Hilario Armijo , Transportation Specialist
Village of Jemez Springs		John Garcia , Mayor		Wanona Maestas , Trustee
Pueblo of Laguna	X	David Deutsewa , Transportation Specialist		Charles Poncho
City of Moriarty		Adan Encinas , Mayor	X	Margie Olivas , Deputy Clerk
Town of Mountainair		Vel Gilley , Mayor		Jesse Davidson , Planning & Zoning Commissioner Dennis Fulfer , Planning & Zoning Commissioner
Town of Peralta	X	Pug Burge , Councilor		Vacant
Pueblo of San Felipe		Jason Valencia		Vacant
Village of San Ysidro		Steve M. Lucero , Mayor		Vacant
Pueblo of Sandia	X	Sharon Hausam , Community Development Planner		Vacant
Sandoval County		Phil Rios , Director of Public Works		Tommy Mora , Assistant Director of Safety &

				Training
Torrance County	X	Pat Lincoln , Planning & Zoning Commissioner		Vacant
Valencia County		Eric Zamora , County Manager		Georgia Otero-Kirkham , Commissioner
Pueblo of Zia		Ken Lucero , Assistant Tribal Administrator		Peter Pino , Tribal Administrator, <i>Vice-Chair</i>
ELIGIBLE BUT NOT PARTICIPATING				
Jicarilla Apache Tribe				
Middle Rio Grande Conservancy District				
Pueblo of Santa Ana				
Santa Fe County				
Pueblo of Santo Domingo				
Village of Willard				
NON-VOTING ADVISORY MEMBER				
ORGANIZATION	PRESENT	MEMBER	PRESENT	ALTERNATE
Bureau of Indian Affairs Southern Pueblos Agency	X	Charles Riley , Supervisor Highway Engineer		Vacant
Bureau of Land Management Rio Puerco Resources Area		Arlene Salazar , Realty Specialist		Kent Hamilton , Community Planner
Federal Highway Administration		Vacant		Vacant
New Mexico Department of Transportation		Brian Degani , Transportation Planner	X	Ganet Spivey , Planner
New Mexico Department of Transportation		David Harris , Transit Manager		Greg White , Coordinator Commute Options Program
New Mexico Department of Transportation		Patricia Oliver-Wright , Assistant Planning Director		Roy Cornelius , Senior Planner
New Mexico Department of Transportation	X	Jose Silva , Technical Support Engineer, District 6		Vacant
New Mexico Department of Transportation		John McElroy , District 5 Engineer	X	Phil Gallegos , Technical Support Engineer
New Mexico Department of Transportation		Larry Velasquez , District 3 Engineer	X X	Frank Esparza , Urban & Regional Planner Debbie Bauman , Dist. 3 Advanced Planning Section
New Mexico State Land Office		Patrick H. Lyons , Commissioner		Tim Callahan , Project Manager
New Mexico State Transportation Commission		Norman Assed , Commissioner District 3		Vacant
New Mexico State Transportation Commission		Greg Ortiz , Commissioner District 6		Vacant
New Mexico State Transportation Commission		David Schutz , Commissioner District 5		Vacant
NPS-Salinas Pueblo Missions National Monument		Glenn Fulfer , Park Superintendent		Vacant
United State Forest Service		Michael Gurule , Roads		Vacant

Cibola Ranger District		Engineer		
United States Forest Service, Santa Fe National Forest		Pat Leyba , Forest Engineer		
United States Forest Service Sandia Ranger District		Cid Morgan , District Ranger		Vacant
Valley Improvement Association		Jacqueline Guilbault , Program Director Manzano Conservation Foundation		Vacant
MRCOG STAFF AND OTHERS PRESENT				
Loretta Tollefson , MRCOG Special Projects Manager – RTPO				
Nicole Ortiz , MRCOG Secretary				
Bruce Rizzieri , MRCOG Regional Transit Manager				
Lisa Boyd Vega , NMDOT District 6				
Ozzie Reyes-Alicce , NMDOT				
Veronica Gamboa , City of Belen – Public Transit				
Angela Aruso , BIA SURO DOT				
Ron Shutive , NMDOT GO				
Terry Doyle , NMDOT District 3				

AGENDA	
	<p>Call to Order:</p> <p>The December 13, 2007 Rural Transportation Planning Organization (RTPO) Technical Advisory Committee (TAC) meeting was called to order at 9:37 a.m. by Loretta Tollefson, MRCOG Special Projects Manager – RTPO and the presence of a quorum was noted.</p> <p>Ms. Tollefson reported that the Chair and Vice-Chair were unable to attend the meeting and asked the Committee to elect a Chair Pro Tem.</p> <p><u>Action Taken:</u></p> <p>Ms. Sharon Hausam, Pueblo of Sandia, made a motion to:</p> <p style="text-align: center;">ELECT MR. ANDREW DICAMILLO, CITY OF BELEN, AS CHAIR PRO TEM</p> <p>The motion was seconded by Ms. Patricia Lincoln, Torrance County, and was approved unanimously.</p>
	<p>Approval of Agenda</p> <p><u>Action Taken:</u></p> <p>Ms. Pat Lincoln, Torrance County, made a motion to:</p> <p style="text-align: center;">APPROVE THE DECEMBER 13, 20007 AGENDA AS PRESENTED.</p> <p>The motion was seconded by Ms. Hausam and was approved unanimously.</p>
Tab 1	Action Summary for October 17, 2007 meeting

	<p><u>Action Taken:</u></p> <p>Ms. Lincoln made a motion to:</p> <p style="text-align: center;">APPROVE THE ACTION SUMMARY FOR OCTOBER 17, 2007</p> <p>The motion was seconded by Ms. Pug Burge, Town of Peralta, and was approved unanimously.</p>
PUBLIC COMMENT	
Tab 2	<p>Public Comments</p> <p>There were no public comments</p>
ACTION ITEMS	
Tab 3	<p>Decision Regarding FY09-14 Rural Transportation Improvement Program Recommendation</p> <p>Ms. Tollefson noted that Ms. Tammy Haas, NMDOT Santa Fe, provided a presentation at the TAC's October meeting regarding the State Transportation Improvement Program. At that time, Ms. Haas noted that the State has moved to a four-year STIP, with a new STIP developed every two years. The next STIP development cycle will begin in early 2009 for FY2010-2013. In addition, Ms. Haas reported that there is uncertainty about the amount of transportation funding that will be available in the coming fiscal years, because of activities occurring at both the State and Federal levels. Ms. Haas advised that it may be advantageous to wait to make any extensive changes to the Mid-Region RTIPR until early 2009, when the state will have more information to provide about funding levels.</p> <p>Ms. Tollefson stated that usually, the RTIPR process would begin in early December, with project identification forms due to staff in January. She asked the TAC to make a decision whether to move forward with that process.</p> <p><u>Action Taken:</u></p> <p>Mr. David Deutsewa, Pueblo of Laguna, made a motion to:</p> <p style="text-align: center;">DETERMINE THAT THE RTPO TAC WILL NOT DEVELOP A NEW RURAL TRANSPORTATION IMPROVEMENT PROGRAM RECOMMENDATION AT THIS TIME, BUT WILL REVIEW THE PROJECTS IN THE CURRENT RTIPR AT THEIR FEBRUARY 2008 MEETING, FOR POTENTIAL REPRIORITIZATION.</p> <p>The motion was seconded by Mayor Wayne Ake, Village of Bosque Farms, and was approved unanimously.</p>
PRESENTATIONS/DISCUSSION	
Tab 4	<p>NMDOT District 3</p> <p>Mr. Terrence Doyle, NMDOT District 3, provided an update on the status of state-lead projects in NMDOT District 3, as well as information about the status of GRIP I and GRIP II projects in the District.</p>
Tab 5	<p>NMDOT District 5</p>

	Mr. Phil Gallegos, NMDOT District 5, provided an update on the status of state-lead projects in NMDOT District 5, as well as information about the status of GRIP I and GRIP II projects in the District.
Tab 6	<p>NMDOT District 6</p> <p>Ms. Lisa Vega, NMDOT District 6, provided an update on the status of state-lead projects in NMDOT District 6, as well as information about the status of GRIP I and GRIP II projects in the District.</p>
WORKSHOP	
Tab 7	<p>Project Selection Criteria for Developing Rural Transportation Improvement Program Recommendations</p> <p>Ms. Tollefson described the three options for potential RTIPR project selection criteria that had been included in the agenda packet. Following discussion, the TAC members directed MRCOG staff to develop a draft “hybrid” set of criteria which combines the initial screening criteria used by the MRCOG MPO with the RTPO goals-based criteria along with additional quantitatively-based criteria that draws from the adopted LRTP. Mr. Gallegos and Mr. Doyle stated that the NMDOT would like to see cost estimates that are accurate and include inflation factors. Mr. Doyle noted that District 3 is experiencing an approximately 10% annual inflation rate on construction projects.</p> <p>It was agreed that the draft criteria would be presented to the RTPO TAC members in February.</p>
STATUS REPORTS	
Tab 7	<p>Staff Report</p> <p>Ms. Tollefson noted that information regarding Capital Outlay process was being distributed along with a list of the Scenic Byways projects which received FY2007 funding. She stated the primary focus of the February RTPO TAC meeting will be presentations from applicants for FY2009 Scenic Byways projects as well as the draft RTIPR criteria. It was noted that a special meeting of the TAC may be called to address the RTIPR project selection criteria. This decision will be dependent upon the number of Scenic Byways presentations scheduled for the February meeting.</p>
	<p>Adjournment</p> <p>The meeting was adjourned at 10:52 a.m.</p>
NOTES	
Next Meeting: February 21, 2007	
<i>Anyone requiring special accommodations is requested to please notify the MRCOG office at 247-1750 at least seven (7) days prior to the meeting.</i>	

Karen Mahalick, Chair
RTPO-TAC

TAB 3

Election of FY2008-2009 Chair and Vice-Chair

Staff Recommendation: Elect Chair and Vice-Chair for FY2008-2009

Background: The Chair and Vice-Chair for the RTPPO TAC are elected each year for the coming fiscal year. The October TAC meeting is the first meeting of the 2008-2009 fiscal year. The TAC is requested to elect a Chair and Vice Chair for FY2008-2009.

Karen Mahalick, Chair and Peter Pino, Vice chair have agreed to continue to serve in their respective positions in FY2008-2009.

TAB 4

Recommendation Regarding Federal Transit Administration Grant Applications

MPO Recommendation: Provide individual scores for each Federal Transit Administration grant application submitted for RTPPO recommendation

Background: Each year the NMDOT Transit and Rail Bureau requests the RTPPO TAC to participate in the prioritization process for grant requests for Federal Transit Administration Section 5310, 5311 and 5316 funds. This year the following grant applications have been submitted:

Section 5310	Adelante Development Center. Inc.
	ARCA
	Go-Fors Inc., Too
	Share Your Care, Inc. .
Section 5311	City of Belen
	Village of Los Lunas
	Rio Metro Transit District
	Sandoval County
	Torrance County
Section 5316	Village of Los Lunas
	Sandoval County
	Torrance County

A copy of the grant application material for each organization is attached. Each organization has been invited to provide a 10 minute presentation to the TAC. They have been asked to describe their program and address the evaluation measures identified by the NMDOT.

The evaluation measures and a sample scoring sheet for each funding type are attached at the beginning of each set of applications. Following the presentations, the RTPPO TAC members will be asked to complete a separate scoring sheet for each presenter. Staff will collect the sheets, compile the results, and provide them to the NMDOT following the meeting.

**REGIONAL PRIORITIZATION EVALUATION MEASURES/CRITERIA TO BE USED BY REGIONAL
PLANNING ORGANIZATIONS AND APPLICANTS**

**FISCAL YEAR 2010
FOR 49 U.S.C. §5310 APPLICATIONS ONLY**

§5310: Transportation for Elderly Individuals and Individuals with Disabilities

1. Planning and Coordination:

- Does Applicant coordinate services with other disabled and elderly providers?
- Do they have a plan for anticipated disabled and elderly growth in the community?
- Is the project included in the RPO/MPO Coordinated Public Transit Human Services Transportation Plan?

2. Regional Need and Justification:

- Does applicant serve regional market demands?
- Is there a clear and defined need for this service?

3. Maintenance, Safety, and ADA:

- Does the applicant have comprehensive maintenance plan?
- Do they have someone trained to recognize maintenance concerns?
- Are applicants drivers trained in passenger safety and sensitivity?
Wheelchair lift operations?

**REGIONAL PRIORITIZATION EVALUATION MEASURES/CRITERIA TO BE USED BY REGIONAL
PLANNING ORGANIZATIONS AND APPLICANTS**

**FISCAL YEAR 2010
FOR 49 U.S.C. §5310 APPLICATIONS ONLY**

Name of Applicant: _____

§5310: Transportation for Elderly Individuals and Individuals with Disabilities

Please circle score as applicable: _____

1. Planning and Coordination: HIGH

Medium high

MEDIUM

Medium Low

LOW

2. Regional Need and Justification: HIGH

Medium high

MEDIUM

Medium Low

LOW

3. Maintenance, Safety, and ADA: HIGH

Medium high

MEDIUM

Medium Low

LOW

**REGIONAL PRIORITIZATION EVALUATION MEASURES/CRITERIA TO BE USED BY REGIONAL
PLANNING ORGANIZATIONS AND APPLICANTS**

**FISCAL YEAR 2010
FOR 49 U.S.C. §5311 APPLICATIONS ONLY**

§5311: Other than Urbanized Areas Transportation

1. Rural Public Transportation Planning and Regional Coordination:

- Does the applicant have a short/long term transit plan?
- Is this plan adopted by the applicants governing body?
- Is there coordination with other transit systems and other modes of transportation, including tribal entities?
- Is ongoing funding part of the plan?
- Has a formal process been established for public input?

2. Regional Need and Justification for the System:

- Does a regional transit/transportation plan exist that includes this service? If not, what is the basis for the need for this service?
- Does a regional need exist to serve the demand in this area?
- How strong is the need to continue/begin this system?

3. Level of marketing of the Transit System - Public Served (ridership):

- Does the transit system have a marketing plan?
- Has it been implemented?
- Is there a clear direction to increase ridership?
Including paratransit?

**REGIONAL PRIORITIZATION EVALUATION MEASURES/CRITERIA TO BE USED BY REGIONAL
PLANNING ORGANIZATIONS AND APPLICANTS**

**FISCAL YEAR 2010
FOR 49 U.S.C. §5311 APPLICATIONS ONLY**

Name of Applicant: _____

§5311: Other than Urbanized Areas Transportation

Please circle score as applicable: _____

1. Rural Public Transportation Planning and Regional Coordination:

HIGH

Medium high

MEDIUM

Medium Low

LOW

2. Regional Need and Justification for the System:

HIGH

Medium high

MEDIUM

Medium Low

LOW

3. Level of marketing of the Transit System - Public Served (ridership):

HIGH

Medium high

MEDIUM

Medium Low

LOW

**REGIONAL PRIORITIZATION EVALUATION MEASURES/CRITERIA TO BE USED BY REGIONAL
PLANNING ORGANIZATIONS AND APPLICANTS**

**FISCAL YEAR 2010
FOR 49 U.S.C. §5316 APPLICATIONS ONLY**

§5316: Job Access and Reverse Commute (JARC)

1. Planning and Coordination:

- Is there coordination with other transit systems and other modes of transportation, including tribal entities?
- Does this service provide transit for low-income individuals or areas?
- Does this service provide transit for reverse commuting?
- Is this service coordinated with local workforce job centers?
- Is the project included in the RPO/MPO Coordinated Public Transit Human Services Transportation Plan?

2. Regional Need and Justification for the System:

- Does a regional transit/transportation plan exist that includes this service? If not, what is the basis for the need for this service?
- Does a regional need exist to serve the demand in this area?
- How strong is the need to continue/begin this system?

3. Level of marketing of the Transit System - (ridership) :

- Is there a clear direction to increase ridership?

**REGIONAL PRIORITIZATION EVALUATION MEASURES/CRITERIA TO BE USED BY REGIONAL
PLANNING ORGANIZATIONS AND APPLICANTS**

**FISCAL YEAR 2010
FOR 49 U.S.C. §5316 APPLICATIONS ONLY**

Name of Applicant: _____

§5316: Job Access and Reverse Commute (JARC)

Please circle score as applicable: _____

1. Planning and Coordination: HIGH

Medium high

MEDIUM

Medium Low

LOW

2. Regional Need and Justification for the System:

HIGH

Medium high

MEDIUM

Medium Low

LOW

3. Level of marketing of the Transit System - Public Served (ridership) :

HIGH

Medium high

MEDIUM

Medium Low

LOW